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| --- | --- | --- | --- |
| **School Name** |  | | |
| **SLT Name** |  | | |
| **SENCO Name & Contact Details** |  | | |
| **Communication Champion** |  | | |
| **Number of school sessions** |  | | |
| **Sessions used** | **Autumn term** | **Spring term** | **Summer term** |

**Statemented Caseload**

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| --- | --- | --- | --- | --- | --- |
| **Child** | **DoB/**  **Year** | **Number of visits** | **Main SLCN** | **School staff member involved** | **Next steps/ input** |
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**Specialist Caseload**

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| --- | --- | --- | --- | --- | --- | --- |
| **Child** | **DoB/**  **Year** | **Main SLCN** | **School staff member involved** | **Date and length of Visit** | **Next steps/ input** | |
| xxx | xxx | xxxxxxxxxxxxx | xxx | 1 Nov 2013: 1 hr  17 Mar 14: 30 min  23 Mar 14: 30 min  30 Mar 14: 30 min  1 April 14: 30 min | Review June 14 |
|  |  |  |  |  |  |
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**Targeted 2 Caseload**

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| --- | --- | --- | --- | --- | --- |
| **Child** | **DoB/**  **Year** | **Main SLCN** | **School staff member involved** | **Date and length of Visit** | **Next steps/ input** |
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**Discharges**

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| --- | --- | --- | --- |
| **Child** | **DoB** | **Reason for Discharge** | **Targeted 1 or Universal advice given** |
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**Targeted 1 & Universal Input**

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| **Summary of Training conducted** | | |
| **Training Package** | **Term / date** | **Details** |
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| **Current School Led Interventions e.g. wellcomm groups, language group, early listening groups** | | |
| **Intervention** | **Staff Member** | **Details** |
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| --- | --- | --- |
| **School Development Planning** | | |
| **Initiative** | **Date** | **Details** |
| Communication Supporting Classroom Observation Tool  (Communication Trust) |  |  |
| Communication Commitment  (Communication Trust) |  |  |
| School Surgery |  |  |
| Parent Engagement activities |  |  |
| Additional School Specific Initiatives |  |  |

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| **Caseload** | | | | | |
| **Autumn Term** | | | **Spring Term** | | | **Summer Term** | | |
|  | **Number** | **Percentage** |  | **Number** | **Percentage** |  | **Number** | **Percentage** |
| Specialist |  |  | Specialist |  |  | Specialist |  |  |
| Targeted 2 |  |  | Targeted 2 |  |  | Targeted 2 |  |  |
| (Targeted 1) |  |  | (Targeted 1) |  |  | (Targeted 1) |  |  |