**HASG School Governor Awards 2016**

This is the nomination form for the **HASG School Governor Awards**, sponsored by the Hertfordshire Association of School Governors, and organised in association with Herts for Learning.

The awards aim to celebrate outstanding and distinguished service by school governors in Hertfordshire. The winners of the awards will be announced at the Hertfordshire Governors’ Annual Conference in November 2016.

**Closing date: Friday 27th May 2016**

Email your application to admin@hertsgovernors.org

Post to: HASG, PO Box 489, STEVENAGE, SG1 9JF

**Awards & Prizes**

* Prizes of £1000 will be awarded to the schools of the two winning governors.
* Prizes of £250 will be awarded to the schools of the runners-up.
* Each winning governor will be awarded a £50 prize
* All nominators will be put into a prize draw and three will be drawn at random and be awarded a £25 prize.

Notes: (1) School prizes will be given to those stated on the nomination form.
(2) It is intended that the school prizes be spent to the benefit of students directly, we would like the money to be spent on something the school has not already included in its budget.

**Notes for completion of the nomination form**

This is an award for an individual school governor’s work, service, or commitment and not that of a governing body as a whole. The submission therefore needs to make clear the specific role that was played by the school governor, as opposed to any other body or person involved in the school.

**Section 1: The Nominator**

Anyone may complete the form and submit it. For example the nomination can be received from any other member of the governing body or member of staff at the school the governor serves. Please can you inform the governor that they have been nominated as this may help us later in the judging process. Note: self nomination is not allowed.

**Section 2: The Nominated Governor**

All school governors in Hertfordshire are eligible to receive an award, regardless of what type of school they are a governor at. This excludes previous winners of the award; HASG Executive Committee members, staff and contractors; and members of the governance team of Herts for Learning.

Nominated governors will need to have given a total of at least five years service within Hertfordshire schools. However, this is not restricted to governorship at any one school.

**Section 3: Summary: reason for nomination**

You need to explain in no more than 250 words why the nominated school governor’s service could be considered outstanding or distinguished, in their role as a governor. The work of the governor must have resulted in demonstrable outcomes. In most cases those outcomes will also have been contributed by other people, in particular the school staff. You need to make the nominated governor’s contribution clear. Note: the quality of the nomination statement is key in the short-listing process and the external review of governance framework is used to inform the judging.

You may wish e.g. to nominate the governor who:

* regularly goes above and beyond a school governor’s typical commitment
* has successfully dealt with a crisis or has been recently successful with a specific project or initiative, which was driven by the individual governor
* has contributed to improvement in the schools sector – for example, by supporting other governing bodies to improve.

These are only examples and should not be considered as entry categories – other ways of outstanding or distinguished service will be equally worthy of consideration.

**Process:**

Nominations must be received by the HASG by Friday 27th May 2016. Short listing will take place during the summer of 2016. For the finalists a member of the judging panel will then visit their school for discussions with the nominator(s). The awards ceremony will be held in November 2016 and invitations to the awards event will be sent out by early October 2016.

**HASG School Governor Awards 2016**

**Nomination Form**

**Section 1: Nominator (You)**

Name:

Address:

Email:

Telephone:

Capacity in which you are aware of the work of the nominated governor:

**Permissions Agreement:**

I the nominator [may not be a governor see above] agree to allow the use of my nomination statement to illustrate and promote the work of school governors (e.g. for the “Celebrating Excellence” Booklet produced in 2014)

Yes / No

**Section 2: The Nominated Governor**

Name:

Address:

Email:

Telephone:

Name of School:

School Address:

**Type of school (you may tick more than one):**

Academy

Community

Foundation / Trust

Special

Voluntary aided

Voluntary controlled

**Section 3: Summary of reasons for nomination**

In no more than 250 words explain why you believe the nominated governor should be considered for an award.

**Section 4: Signature of nominator**

Date: